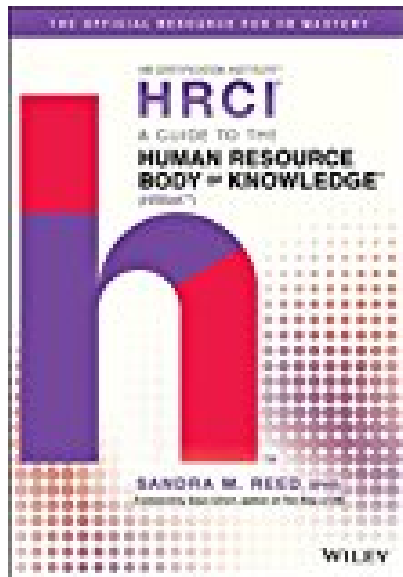


A Guide to the Human Resource Body of Knowledge HRBoK



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BOOK SYNOPSIS

An essential reference for HR professionals and HRCI certification candidates The HRCI® Official Body of Knowledge is the official reference for HR professionals, and a study guide for candidates preparing for the aPHR, PHR, SPHR, GPHR, PHRi, and SPHRi exams. Compiled to help HR professionals to align their organizations with essential practices, this book also covers the Core Knowledge Requirements for all exams administered by The HR Certification Institute®. Authoritative discussion sets the standards for Business Management and Strategy; Workforce Planning and Employment; Human Resource Development; Compensation and Benefits; Employee and Labor Relations; and Risk Management, while material from the HRCI Certification Handbook provides information on exam eligibility, prep tips, practice questions, and more. More in-depth than a study guide, this book covers the sum-total of what it means to be an HR professional in a modern, ever-evolving field. Contributions from dozens of HR subject matters experts cover the essential skills, knowledge, and methods that define the professions best practices. Whether used as a desk reference, self-assessment, or exam prep, this book allows you to: Assess your skill set and your organizations practices against the HRCI standard Get the latest information on strategies HR professionals can use to help their organizations and their profession Internalize the body of knowledge that forms the basis for all HRCI certification exams Learn how to best prepare for the exams, and test your knowledge with chapter questions and practice exams As the field becomes more diverse and complex, HR professionals need an informational "home base" for periodic check-ins and authoritative reference; as a certifying body for over four decades, HRCI has drawn upon its collective expertise to codify a standard body of knowledge for the field. The HRCI® Official Body of Knowledge is the definitive reference for HR practitioners, organizations, instructors, and certification candidates.

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